



<b>Employment Opportunity:</b>	<b>Community Outreach and Communication Worker</b>
<b>Period:</b>	<b>1 Year Contract</b>
<b>Hours and Pay:</b>	<b>30HR/WK @\$20/HR</b>
<b>Starting Date:</b>	<b>Aug 15, 2022</b>
<b>Deadline to apply:</b>	<b>Aug 1<sup>st</sup> 4pm</b>
<b>Send Cover/Resume:</b>	<b>info@thedooryouthcentre.com</b>

### **What is The Door Youth Centre?**

The Door Youth Centre is a non-profit youth agency that provides free services to youth, aged 12-18. The Centre is located in the Somerset Heights Area in Centretown. The Door has been providing a safe place for youth since 1994. At the Centre, we offer the youth programs and services that are prevention focused. The Centre intends to provide opportunities for high-risk youth to develop their skills, abilities, and knowledge in a safe environment with their peers. In addition to providing a variety of recreation activities to our youth members, The Door also runs a dinner program, and homework help, and acts as a reference centre in employment, education, and health. All the services we offer are free of charge.

### **What is a Community Outreach and Communication Worker?**

As the Outreach & Community Support Worker, you will be working in both a mobile capacity and at the centre in planning and connecting with clients and organizations in the community. Your role will include collaborating with other like-minded community organizations to generate new referrals to the centre by providing information and promotional materials at various locations across the city. The focus of your outreach efforts would be in schools, lower-income neighborhoods, subsidized & social housing, family shelters, and marginalized communities.

Your role will further include designing social media promotional posters, being active on The Door's social media pages, and seeking and attending various community engagement & networking events. Additionally, you will be developing new digital presentations to build and strengthen relationships with other Social and Health Service Organizations and schools.

## What can you bring to our small team?

- Experience working with individuals living in lower-income and marginalized neighborhoods and knowledge of resources in the Ottawa community.
- Exceptional communication skills including various social media platforms,
- Interpersonal skills with a strong ability and desire for public speaking, networking, and presentations.
- Strong in media communication and digital poster making
- A passion and strength for relationship building and networking
- Flexible and adaptable to new environments and situations.
- Excellent ability to grasp information and comfortable with multitasking.
- Able to be resourceful and concise.

## Requirements:

- University/College Bachelor's degree/diploma in Community Development, Social Work, Community Outreach, Recreation, and or equivalent education and experience.
- Experience with and sensitivity to the barriers faced by racial and cultural groups, people of lower socio-economic backgrounds, and an awareness of the issues that affect these groups.
- Minimum Emergency First Aid and CPR or willingness to obtain
- A Vulnerable Sector Police Records Check
- A valid driver's license and access to a motor vehicle are required
- English is essential, other languages are considered to be an asset
- Must be fully vaccinated against Covid-19