



JOB POSTING

Position: Counsellor and Group Facilitator
Employer: Eastern Ottawa Resource Centre (EORC)
Schedule: Permanent Full time (35 hours/week)
Salary: \$ 55,408.00 to \$68,278.00
Location: 1980 Ogilvie Road Suite 215, Gloucester

✨ *Become an essential member of the EORC team!* ✨

Are you ready to have a positive impact on the lives of individuals of all ages in Ottawa's east/south-east communities? We are looking for a reliable and detail-oriented individual to join our team as VAW Counsellor and Group Facilitator. If you thrive in a collaborative environment and enjoy contributing to a larger purpose, this is the perfect opportunity for you.

THE EASTERN OTTAWA RESOURCE CENTRE

Are you seeking an exciting and fulfilling job in a warm and vibrant environment? Do you have a strong desire to make a difference in your community? At the EORC, we are proud to be a team of passionate individuals from diverse backgrounds, professions, and life experiences, all working together towards a shared objective: to provide client-centered services that promote well-being and enhance the quality of life in the East Ottawa community and its surrounding areas. As an employer, the EORC values respect, collaboration, accountability, and compassion, upholding the highest standards of equity, diversity, and inclusion.

NATURE OF THE WORK

The Counsellor and Group Facilitator will provide crisis intervention and short-term counselling to women who have experienced violence in their relationships. The person must function as a member of the Violence Against Abuse team and within multi-service centre. The service includes co-facilitating support groups, mobilizing and coordinating appropriate resources for women. The person is also required to advocate on behalf of clients.

RESPONSIBILITIES

- Offer crisis intervention and short-term counselling services (8 sessions) to women who are victims or survivors of domestic abuse. These duties include telephone and virtual counselling, individual and group support.
- Maintain accurate and confidential client files in an electronic client information system.
- Work within a team and within the larger multi-service team of the Centre to accomplish diverse tasks.
- Answer crisis lines and provide crisis intervention services to women in both official languages.
- Actively participate in centre wide activities and committees to promote and sustain the successful operations of the centre.
- Perform thorough risk assessment and safety planning with women.
- Prioritize clients' needs based on urgency/severity and complexity of circumstances.
- Support women in exploring solutions to address barriers in accessing services.
- Provide all information required that allows women to feel validated and to help women develop realistic plans for themselves.
- Provide accompaniment services to women.
- Link and refer women to appropriate community resources.
- Demonstrated understanding of the issue of gender-based violence
- Strong Microsoft Office Skills and working experience within a Client Information Management System

WHAT WE WOULD LIKE TO FIND IN YOU

- Post-secondary degree in social sciences or equivalent.
- Minimum two years providing counselling to women using a feminist approach.
- Experience in a community-based setting and thorough knowledge and understanding of community resources.
- Fluency in oral and written communication skills in English and French. **French language skills are mandatory.**
- Highly adaptable: ability to multi-task and work collaboratively in a matrix environment.
- Strong attention to detail and exceptional organizational skills.
- Must submit and maintain a favourable criminal reference check.
- Must submit proof of COVID-19 vaccination.

WHAT YOU WILL LIKE ABOUT US

- Atmosphere that promotes collaboration, exchanges, and inclusion.
- Group insurance and employee assistance program are in effect 3 months after your hiring.
- Contribution to the OPTrust defined benefit pension plan.
- In addition to your 4 weeks of vacation: 5 days of personal leave, 15 sick days and 13 holidays per year.

- Professional training opportunities related to a multitude of transferable skills.
- Reduced summer hours and closing of the Center at lunch time.
- Access to free parking

TO APPLY

You have until October 13, 2024, to send the documents below to HR-RH@eorc-creo.ca :

- Your CV
- A cover letter

EORC remains committed to fostering a diverse, equitable, and inclusive environment where all individuals, regardless of race, ethnicity, gender, age, sexual orientation, religion, ability, or socioeconomic background, feel valued and respected. We believe that diversity strengthens our organization and is paramount to fulfill our mission of supporting and empowering individuals in need living in the Ottawa-East Region. We are dedicated to providing equal opportunities to all qualified applicants and invite individuals of all backgrounds, experiences, and perspectives to apply for this position.