



**INTERNAL/EXTERNAL JOB POSTING**  
**On site EarlyON Relief/Casual**  
**Registered Early Childhood Educator**

South-East Ottawa Community Health Centre (SEOCHC) is a non-profit, community-governed organization that provides a range of multi-disciplinary services to clients, including primary care, health promotion, social services, community and resource development, home support and advocacy to address the social determinants of health. SEOCHC particularly responds to persons who face barriers to accessing health and social services and who live in South-East Ottawa. Our services and programs are designed to meet the needs of our community.

Under the supervision of the Early Years/ Early ON coordinator, the Early Years Worker will be responsible for the planning and delivery of quality pre-school children's programs virtually and at various outreach locations. The Early Years Worker is responsible for working in a manner that preserves confidentiality, seeks to minimize risk for the parents, caregivers, and children, and incorporates and strengthens collaborative and multi-disciplinary teamwork.

**Qualifications**

**1. Education**

Early Childhood Education Diploma or Degree – New Grads Welcome!

**2. Professional Experience**

- 1 year prior experience working with young children in a group setting.
- Experience working in Community Services an asset

**3. Key Competencies**

- Comfortable in community and in person settings
- Awareness of community resources
- Good organizational skills
- Sensitive to issues of low-income, cultural and family diversity, and the social determinants of health
- Knowledge of HDLH (How does learning happen)
- Valid First-Aid and CPR certificate
- Health and Safety training
- Excellent English Skills, French and other languages an asset

**4. Personal Suitability**

- Excellent communication and interpersonal skills
- Criminal record check for the vulnerable sector is required
- Valid Driver's license (use of car essential)
- Proof of Vaccination against COVID-19 required

SEOCHC is committed to employment equity and values diversity in the workforce. We thank all candidates for their interest, only those selected for an interview will be contacted. Candidates with a disability requiring accommodation during the interview process should advise Human Resources so arrangements can be made.

## 5. Availability

- Mondays to Saturdays Mornings as needed

Please submit your CV with a cover letter no later than **Tuesday, November 15<sup>th</sup>, 2022**, to:

Human Resources Officer  
South-East Ottawa Community Health Centre  
<https://seochc.bamboohr.com/careers/192>