



# Sandy Hill Community Health Centre

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## --- Job Posting ---

### Internal/External Employment Opportunity

<b>Position:</b>	Director of Health Services
<b>Component/Team:</b>	Health Services
<b>Status:</b>	Permanent, 1.0 FTE Full-Time (35 hours per week)
<b>Salary Scale:</b>	\$99,263 - \$119,610 annualized salary plus benefits
<b>Start Date:</b>	Immediately

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### Position Description:

The Director of Health Services is responsible for all aspects of the Health Services and Health Promotion and Chronic Disease Management (HPCDM) Components. The Director works closely with all stakeholders to ensure the efficacy, efficiency and effectiveness of the program. The Director of Health Services is responsible, through the management team, for the overall strategic and operational management of the Sandy Hill Community Health Centre.

### Skills, Education and Experience:

Requirements for this position include:

#### Education and Language

- Master's degree in Nursing, Health Administration or a comparable field
- A clinical background in medicine, nursing or health promotion or a related field
- Under the Centre's designation to provide French Language Services:
  - French (oral expression): Advanced
  - French (oral comprehension): Advanced
  - French (reading comprehension): Intermediate +
- Fluency in English, both oral and written

#### Professional Experience

- A minimum of five years' experience in managerial and program development positions in a health environment
- Experience in managing and working with a multi-disciplinary team including medical and allied health professionals
- Experience managing programs for people with complex health and social needs

#### Knowledge, Skills and Abilities

- Strong leadership, management and supervisory skills
- Knowledge of the community-based health system
- Knowledge of the broad range of health determinants.
- Knowledge of quality improvement and program evaluation methodology
- Strong administrative and organizational skills



- Strong analytical skills
- Strong interpersonal skills
- Demonstrated skills in partnership development and stakeholder relations
- A commitment to a cooperative approach to problem solving

**Reporting Relationship:**

The Director of Health Services is directly accountable to the Executive Director. The Director is responsible for meeting the licensing and regulatory requirements of their professional governing body, if one exists.

**Conditions of Employment:**

Hours of work will be developed in collaboration with the successful candidate to ensure a healthy work-life balance. A schedule of work will be based on the Centre's hours of operation and program requirements and may include some evenings.

An offer of employment will be conditional upon the candidate completing a criminal reference check, verification of educational requirement for this position and linguistic profile to the satisfaction of the Sandy Hill Community Health Centre.

**Accommodation:**

SHCHC will provide accommodation for applicants with disabilities in its recruitment process.

If at any stage in the selection process you require accommodation due to disability, please let us know the nature of the required accommodation.

**How to Apply:**

To apply, please visit [sandyhillchc.workable.com](https://sandyhillchc.workable.com) and select the appropriate job opening.

Clients of the Centre are welcome to apply. Should a client become the successful candidate, they will no longer be able to continue receiving services at Sandy Hill Community Health Centre. Assistance will be made available to find an alternative provider.

**POSTING DATE:** April 25, 20234

**CLOSING DATE:** May 9, 2024 at 4:00 p.m.