



Free Online Computer Classes for Women

Permanent Residents, Convention Refugees, Care-Givers

SKILL LEVELS

LEVEL 1: Computer Basics, Introduction to MS Word, Internet, e-mail, Keyboarding

LEVEL 2: Intermediate MS Word, Introduction to Excel

LEVEL 3: Advanced Word, Excel, PowerPoint



LEVEL 1– Tuesday Morning

Duration: 8 weeks

Time: 9:30 am to 12:30 pm

Dates: January 12, 19, 26 , February 2, 9, 16, 23 , March 2, 2020

Graduation: March 5, 2021 at 12:00 noon

LEVEL 2– Wednesday Morning

Duration: 8 weeks

Time: 9:30 am to 12:30 pm

Dates: January 13, 20, 27, February 3, 10, 17, 24 , March 3, 2020

Graduation: March 5, 2021 at 12:00 noon

LEVEL 3– Thursday Morning

Duration: 8 weeks

Time: 9:30 am to 12:30 pm

Dates: : January 14, 21, 28, February 4, 11, 18, 25, March 4, 2020

Graduation: March 5, 2021 at 12:00 noon

LEVEL 1– Tuesday Afternoon

Duration: 8 weeks

Time: 1:30 pm to 4:30 pm

Dates: January 12, 19, 26 , February 2, 9, 16, 23 , March 2, 2020

Graduation: March 5, 2021 at 12:00 noon

LEVEL 2– Wednesday Afternoon

Duration: 8 weeks

Time: 1:30 pm to 4:30 pm

Dates: January 13, 20, 27, February 3, 10, 17, 24 , March 3, 2020

Graduation: March 5, 2021 at 12:00 noon

LEVEL 3– Thursday Afternoon

Duration: 8 weeks

Time: 1:30 pm to 4:30 pm

Dates: January 14, 21, 28, February 4, 11, 18, 25, March 4, 2020

Graduation: March 5, 2021 at 12:00 noon

TO REGISTER PLEASE CONTACT:

iskrena@immigrantwomenservices.com or 613.729.3145

JANUARY-FEBRUARY SESSION



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