



## COMMUNITY DEVELOPER

**Position Type: Full time Permanent (35 hours per week)**

### SCOPE OF POSITION

The Community Developer is part of a multi-disciplinary team who work in collaboration with neighbourhood and community residents served by NROCRC. This position is responsible for empowering people and encouraging and supporting community members to identify needs and develop strategies that address the needs. Program delivery, planning, community work, coordination, partnership development and evaluation are critical work for this position.

The successful candidate must commit to work within the NROCRC's model of Community Development.

### Job Description:

- Identify and facilitate the development of programs, with neighbourhood residents and/or services to address community needs
- Engage community participation in identifying issues and solutions while promoting community ownership of decisions
- Take an active role in community initiatives to increase the community's capacity to support their needs
- Work with communities to identify areas of potential conflict and assist in implementing conflict resolution methods
- Collaborate with The South Nepean Satellite Community Health Centre (SNCHC) in coordinating work plans, programs and activities that address the key determinants of health
- Support the Delivery of workshops and training to community groups and individuals as required
- Prepare and maintaining all necessary documentation and statistics related to all activities specific to services/programs and activities
- Represent NROCRC on various committees as required
- Understand evaluation processes
- Flexibility to work occasional evenings and weekends
- Perform administration tasks, maintain case files using CIMS database

### Qualifications:

- University/College Bachelor's degree/diploma in Community Development, Social Work, Community Outreach, Recreation and or equivalent education and experience
- A minimum of 2 years' experience leading programs, projects, activities and community development and neighbourhood initiatives

- Demonstrated ability to supervise staff who are delivering programs and activities at the community level.
- Demonstrated ability to supervise volunteers/student placements
- Excellent communication and interpersonal skills and demonstrated ability to work with diverse groups
- Experience with and sensitivity to the barriers faced by minority groups, people of different age and income and an awareness of the issues that affect these groups
- Minimum Emergency first Aid and CPR or willingness to obtain
- A valid driver's license, and access to a motor vehicle are required
- English and French, additional languages considered an asset

**Salary:** \$52, 000 - \$56, 000

**Please submit your cover letter and resume by 4:30 p.m., April 7, 2025**

**Reply to: Jill Morrison**

**By email: [jmorrison@nrocrc.org](mailto:jmorrison@nrocrc.org)**

We would like to thank all candidates for applying, however, only those selected for an interview will be contacted directly. Due to the high volumes of interested applicants, we will not be able to receive phone calls asking for more information on available positions.

NROCRC is an equal opportunity employer committed to building a diverse work team representative of the community we serve.

NROCRC welcomes applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.