



## **INTERNAL/ EXTERNAL JOB POSTING**

**Position:** Children's Counsellor (Children Who Witness Violence Program)

**Job Type:** Full-time (35 hours/week), Hybrid, October 2024 – March 31, 2025, with the possibility of extension

**Reports to:** The Manager, Crisis Intervention & Counselling Services

**Salary and benefits:** \$54,600 per annum plus a comprehensive benefits package including health, dental, RRSP, and generous leave entitlements

**Application deadline:** **October 7, 2024**

### **About IWSO**

Immigrant Women Services Ottawa (IWSO) is a community-based agency serving immigrant women.

IWSO's mandate is to:

- Empower immigrant and racialized women to participate in the elimination of all forms of abuse against women and their children.
- Provide culturally responsive services to facilitate immigrant women's access to community and mainstream services.
- Deliver programs to assist immigrant women in their journey to attain their full potential.

### **Position Summary**

The Children's Counsellor will provide individual/group counselling, facilitate parenting workshops, provide information and resources, develop services/programs, and advocate for abused immigrant women and children who witness gender-based violence.

### **Main Responsibilities:**

- Perform client risk assessments and provide safety and protective strategies that support children and their families. Maintain a good working relationship within the agency and external relevant organizations.
- Coordinate with other child health experts, like child protection workers, pediatricians, and social workers to facilitate and ensure the psychological development of a child.

- Organize educational programs to educate adolescents or teenagers on the repercussions of high-risk behaviors and ways to adjust to them.
- Respond to requests for services for immigrant and refugee women and their children who are survivors of violence, human trafficking, divorce, displacement, and grief.
- Facilitate education sessions to families on children's rights, and the impact of trauma on children's development and their mental health.
- Educate family members on interventions for their child or how to respond to certain behaviors.
- Maintain accurate records and documentation of service.
- Carry out other tasks as assigned by the Manager of Crisis and Counselling Services.
- Participate in team meetings and staff meetings.
- Participate in the decision-making processes of the organization by attending Board or Committee meetings when requested to do so or provide input on program and/or policy documents.

## Qualifications

- Legally entitled to work in Canada.
- University degree in child psychology, a background in counselling in family systems and children's counselling.
- A minimum of two years of experience working with children/youth.
- Strong counselling skills and the ability to deal with a range of child-related emotional and psychological issues.
- Ability to initiate and model positive change with excellent team-building skills.
- Ability to work independently and as part of a team.
- Demonstrate skills, knowledge, and experience working from a trauma-informed approach.
- Ability to apply an inclusive and intersectional lens while working with diverse communities.
- Knowledge of existing child-related community resources.
- Ability to develop programming and activities for children-survivors of violence.
- Excellent interpersonal, organizational, time management, communication/writing, and problem-solving skills.
- Ability to remain calm in stressful situations.
- Knowledge and experience of computer applications and database software.
- Fluency in written and spoken English is necessary, any additional languages are an asset.
- A Police Record Check for the Vulnerable Sector is required as part of the hiring process.

## APPLICATION PROCESS

Qualified candidates are invited to submit a cover letter and résumé by, **October 7, 2024, 6:00 pm to:**

Search Committee: Children's Counsellor Position, Immigrant Women Services Ottawa;  
 Email: [infomail@iwso.ca](mailto:infomail@iwso.ca)

IWSO welcomes and encourages applications from members of equity-seeking groups, including but not limited to, candidates who are racialized, indigenous, LGBTQ+, and people with disabilities. We thank you in advance for your interest. Only those candidates with the minimum qualifications will be contacted and considered for an interview.